

# Course Information

Introduction to International Arbitration

7<sup>th</sup> July, 2018 @ Kota Kinabalu, Sabah



**CI Arb**  
evolving to resolve

## What is the aim of the course?

To provide an understanding of the general principles of international (i.e. non-domestic) arbitration and its relationship to other dispute resolution processes. The course will provide candidates with an introduction to the legal framework of, and good practice and procedure in, international arbitration in their jurisdiction.

## What are the learning outcomes?

On successful completion of this course candidates will be able to:

- Understand the background to international arbitration;
- Describe the process and procedure of international arbitration;
- Understand international arbitration in the context of other forms of dispute resolution.

## What is covered within the syllabus?

- Comparison of dispute resolution procedures;
- Fundamental principles of the international arbitration process;
- The UNCITRAL Model Law and Arbitration Rules;
- Arbitration rules: time-limited, institutional, industry standards, industry schemes and *ad hoc* agreements;
- Arbitration procedures: documents only and oral hearings;
- The legal framework: the importance of the seat, the New York Convention, procedural laws, and procedural rules;
- The arbitration agreement;
- Commencement of the arbitration;
- An arbitrator's jurisdiction and powers;
- The arbitration process: obligations of the tribunal, responsibilities and obligations of the parties;
- Managing the arbitration process: communications, preliminary meeting, interlocutory matters, dealing with factual and opinion evidence and disclosure of documents including introduction to the IBA Guidelines;
- Presenting the claim and the defence: alternative methods;
- Procedure at a typical hearing, including contrasting common and civil law jurisdictions;
- Costs and interest: alternative approaches in different jurisdictions;
- Essentials of an enforceable award.

## How is the course delivered?

The course is delivered over 1 day on Saturday, 7<sup>th</sup> July, 2018. The day starts at 8.15am to 5.30pm.

## How will I be assessed?

Assessment of this course is completed through an online multiple-choice test accessed via Moodle. Candidates will be given 28 days to complete and submit the assessment. Candidates must achieve a minimum overall mark of 55% to pass the course. Results are emailed to candidates after submission of the assessment.

## What are the entry requirements?

There are no entry requirements. The course is intended for candidates who:

- are new to the field of international arbitration;
- wish to learn more about international arbitration and its benefits to users;
- wish to become an Associate member of CI Arb.

English Language Competence - CI Arb training and assessment is carried out in English it is therefore essential that candidates are proficient in both written and spoken English. Where English is not a candidate's first language it is recommended that they have achieved a standard that is, as a minimum, equivalent to the International English Language Testing System (IELTS) level 7 or a score of 94-101 in the Test of English as a Foreign Language (TOEFL) system. CI Arb issues this advice as a guideline and, while it will not require any evidence of this standard prior to enrolment on a course, candidates who do not have this standard of English may be disadvantaged.

**What is the course fee and what does it include?**

The course fee is RM1,800.00 nett. The fee includes registration on the course, study materials, lunch and refreshments throughout the day excluding the online assessment fee of £95 + VAT.

The fee for the online assessment will be £95 + VAT which is separate from the course fee. Payment for the online assessment will be made directly to CI Arb London.

**What happens when I register for the course?**

Upon successful registration on the course, candidates will receive confirmation they are booked on the course. Joining instructions and course materials will be sent to candidates approximately 2 weeks before the course start date by email. Candidates will be provided with an electronic copy of a Workbook to assist them with their studies together with a suggested reading list.

**What is CI Arb's policy on cancellation of courses?**

CI Arb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If CI Arb has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel their registration of a course, notification must be received in writing to [ciarbmb@gmail.com](mailto:ciarbmb@gmail.com). Cancellation charges apply.

**What is my next step when I complete the course?**

- may be eligible to claim CPD points if the course has contributed to members' development, and evidence of participation is provided, it may count as part of the CPD requirement for CI Arb, Solicitors Regulation Authority, Bar Standards Board, ACCA, CILEX, ICE and RIBA;
- will be awarded an Introductory Certificate;
- may progress onto Module 1 of the International Arbitration Pathway;
- will be eligible to apply for Associate grade of CI Arb, and take advantage of a range of educational and professional benefits.

*Contact Us:* To register for a course or for more information, please contact the Education & Training Team  
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